

# **ROANOKE VALLEY LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

## **JUNE 10, 2013**

The Roanoke Valley Local Human Rights Committee met on Monday, June 10, 2013 at 3:00 p.m. at Blue Ridge Behavioral Healthcare, located at 301 Elm Avenue, SW Roanoke, VA.

### **COMMITTEE MEMBERS PRESENT**

Jay Fields – Chair  
Joseph Kinchloe – Vice Chair  
Martha Pillow – Secretary  
Joanne Baker  
Betty Crance  
Nancy Fields  
Robin Jordan

### **DBHDS-OHR STAFF**

Dwayne Lynch –Advocate

### **ADMINISTRATIVE SUPPORT**

Betsy Walker

### **AFFILIATES REPRESENTED**

About Life Counseling Center – Shenetta Reid  
Blue Ridge Behavioral Healthcare – Betty Bingham/Tim Steller/Ed McGrath/Cheryl Wilkinson/Renee Brown  
Cee Breeze – Marc Busch/Temeka Walloe  
Centra Mental Health – Lauren Askew/Wendi Jenkins  
CHIP – Denise Ellis  
DePaul Community Resources–Gary Wilburn  
Didlake - Mitzi Hartwell/Lydia Slaydon  
EHS – Katye Hale  
Fidura & Associates – Cassie Huskey  
Hall Community Service – Adrien Monti  
HopeTree Family Service – Linda Hammed/Lydia Fuller/Melissa Carden  
Innovative Community Solutions – Bo Miller  
Lutheran Family Services –Eric Gordon/Tresha Lafon  
Mayo Residential – Trina Washington & Joseph Mayo, Jr  
Support Systems – Ashley Ross  
Total Life Counseling – Steve Price

1. Call to order/welcome  
Jay Fields, Chair called the meeting to order at 3:00 p.m.

2. Introductions/Citizen Comments

Members of the Committee and providers introduced themselves.

## **ACTION AGENDA**

### **3. Approval of April 8, 2013 minutes**

Robin Jordan motioned the minutes be accepted as presented; Nancy Fields seconded the motion and it carried unanimously.

### **4. Approval of Agenda**

Dwayne Lynch; Advocate requested a change to the agenda to include the following:

EHS- Letter of notification of addition of services  
Notification of new office in Christiansburg

Lutheran Family Service – Discussion of Behavioral Plan; Committee will need to go into closed session.

Nancy Fields motioned the agenda be accepted with the corrections; Joseph Kinchloe seconded the motion and it carried unanimously.

## **INFORMATION AGENDA**

### **5. Advocate Report**

Dwayne Lynch, Human Rights Advocate, notified the committee members as well as the providers present that all providers are live and should be utilizing CHRIS. He said that while he is aware there have been some issues with utilizing the new system, please be patient as those problems are being worked out as they arise. Please call or email if you are having difficulty entering an incident if you need to make a report to meet the specified reporting time according to the regulations. Also training guides and materials are located on the DBHDS website under Human Rights/CHRIS training if needed. Advocate thanked everyone for completing the Human Rights surveys. The department received a better than expected response. Informed everyone regulation revisions of this scale do not happen overnight, and the process could be expected to be between 18-24 months. Advocate notified everyone that if they would like a copy of the Human Rights Regulations in Spanish, they should email him requesting a copy.

6. **Annual Reports**

The following providers presented their Annual Report and 1<sup>st</sup> quarter report if applicable and answered questions from Committee members.

Centra – Mental Health Services/1<sup>st</sup> quarter

DePaul Family Services/1<sup>st</sup> quarter

EHS (RKE & NRV)/1<sup>st</sup> quarter

Lutheran Family Services /1<sup>st</sup> quarter

Mayo Residential/1<sup>st</sup> quarter

7. **Quarterly Reports (1<sup>st</sup> quarter)**

The following providers presented their 1<sup>st</sup> quarter reports:

A Better Life Counseling Services, LLC

Blue Ridge Behavioral Healthcare

Fidura & Associates, Inc

Hall Community Services, Inc

Hope Tree Family Services

Support Services, Inc

**Bethany Hall – No show will be scheduled for August**

**East Mental Health – No show will be scheduled for August**

8. **Provider requests/notifications**

**A Better Life Counseling Services, LLC** – Affiliation request, change in ownership (program information and policies and procedures enclosed).

Ms. Reid reported that Mr. Burkett was unable to attend the meeting today. His license is pending due to a site visit. Request tentative affiliation under Mr. Burkett until the license is received.

Joseph Kinchloe motioned a tentative affiliation be granted to Mr. Burkett until his license is received. He will return to the Committee once the license is received to answer any questions the Committee might have. Betty Crance seconded the motion and it carried unanimously.

**Blue Ridge Behavioral Healthcare** – Request to have current affiliation to cover Intensive Services – Family Centered Therapy. Letter of request included

Nancy Fields motioned the current affiliation be extended to cover Intensive Services – Family Centered Therapy; Joseph Kinchloe seconded the motion and it carried unanimously.

**Blue Ridge Behavioral Healthcare** – Request to have current affiliation cover a sponsored residential site at the address listed in the letter of request.

Joseph Kinchloe motioned the current affiliation be extended to cover the sponsored residential site; Nancy Baker seconded the motion and it carried unanimously.

**Blue Ridge Behavioral Healthcare** – Request to have current affiliation cover 11 proposed sponsored residential sites listed in the letter of request.

Joseph Kinchloe motioned the current affiliation be extended to cover the 11 proposed sponsored residential sites detailed in the letter of request; Joann Baker seconded the motion and it carried unanimously.

**Blue Ridge Behavioral Healthcare** – Notification of the closure of the licensed group homes and community based day support and supportive in-home services effective June 30, 2013.

Joseph Kinchloe motioned to accept the discontinuance of the licenses for the above noted services; Martha Pillow seconded the motion and it carried unanimously.

**EHS** – Request to extend affiliation to cover Outpatient Services – Letter was included in the Committee packet for review.

Martha Pillow moved to allow the affiliation to cover the new service; Joseph Kinchloe seconded the motion and it carried unanimously.

**EHS** – Notification of a move to a new office in New River Valley. New address is 138 Oak Tree Blvd., Christiansburg, VA 24073.

**ICS** – Letter of request to have affiliation cover a new site located at 612 Turner Road, Salem, VA 24153.

Nancy Fields motioned the affiliation cover the new site; Robin Jordan seconded the motion and it carried unanimously.

**ICS** – At previous meeting Bo Miller informed the Committee of a relocation of a home from 711 Skyview Drive in Salem to 3415 Buckwood Trail, Salem, VA 24153. The Committee requested a letter of notification and it was included in the packet for review.

**ICS** – Notification of reactivation of the use of TOVA for restraint. The restraint policy using TOVA was approved by the LHRC in 2007. The restraint policy has not been used; however, with the anticipation of possibly needing to use physical

restraint in dealing with a new individual, there is a request to reactivate the policy. It will be used only in emergency situations.

Mr. Miller reported that he will be attending TOVA training in July to become a TOVA instructor and will then provide instruction to his staff. Mr. Miller will also make changes to the information he submitted to the Committee and resubmit.

**Lutheran Family Services** – request to extend affiliation to cover a new provider for the Sponsored Provider Program – Letter included in the Committee packet.

Robin Jordan moved to accept extension of affiliation to cover the new provider; Nancy Fields seconded the motion and it carried unanimously.

#### 9. Other Business

##### **Closed Session:**

I move that the Roanoke Valley Local Human Rights Committee convene into closed meeting in accordance with §2.2.3711. (4 and 15) of the Code of VA to protect the privacy of individuals in personal matters not related to public business including the review and consideration of health records, namely to review a behavioral plan. The motion was seconded by Joseph Kinchloe.

I move to certify that to the best of my knowledge only those matters lawfully exempted from public business and identified in the motion were heard, discussed and considered by the RVLHRC. All Committee members certified.

Nancy Fields motioned that the information that was reviewed in closed session be included for review in the Annual Report; Martha Pillow seconded the motion and it carried unanimously.

#### 10. Next meeting date – August 15, 2013

#### 11. Meeting Adjourned

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Jay Fields, Chair

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Date approved

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Betsy Walker – Admin Support